

## STATE OF INDIANA

## DEPARTMENT OF ADMINISTRATION Procurement Division

402 W Washington Street, Room W468 Indianapolis, Indiana 46204

## Memorandum to Change

TO:

Rebecca Reddick, Director of Procurement

Indiana Department of Administration

FROM:

Teresa Deaton-Reese, CPPB, Deputy Director

Indiana Department of Administration

DATE:

August 28, 2003

RE:

Price change on QPA 9348

I am requesting the following change to the above-mentioned QPA:

As allowed for in the original contract the price will increase from \$25.00 to \$27.00.

Approved Procurement/Date 9/3/03